CATHOLIC CEMETERIES – COFFIN BURIAL IN EXHUMABLE BURIAL LOT

(Allocated for an initial term of ten years extendible for one further term of six years only)

(A) The deceased must either be a Catholic or a Catechumen by the Catholic Rite with "Burial Permit in the Catholic Cemetery" obtained from the related parish.

(B) Applicant should provide the following documents original and information and fill up a Burial Registration Form in the Cemetery Office at least five working days prior to burial. The Burial Registration Form, the Certificate of Registration of Death (Form10) or the Certificate of Order Authorizing Burial of Body (Form 11) should be stamped by a recognized undertaker (Burial lots are pre-numbered according to sequential order, pre-allocation and pre-subscription of burial lots are not available).

1. The "Burial Permit in the Catholic Cemetery";
2. The Certificate of Registration of Death (Form10) or
   The Certificate of Order Authorizing Burial of Body (Form 11);
3. The HKID of the deceased and Death Certificate (if available);
4. Measurements of the coffin (to be provided by the undertaker) (the coffin should fit the burial space of 900mm wide x 2400mm long as stipulated in law);
5. Coffin Burial Time : 09:30 – 15:00 Monday to Saturday (Sundays and Public Holidays not available)

(C) When the hearse reaches the cemetery on the burial date, please submit the following documents original and pay the required fees in the Cemetery Office. Applicants would be issued an official receipt and a work detail sheet. Please submit the work detail sheet to the cemetery staff at the burial lot for arrangement of burial services.

1. The Certificate of Registration of Death (Form 10) or
   The Certificate of Order Authorizing Burial of Body (Form 11);
2. Fee: HK$26,330 (This includes use of exhumable burial lot for ten years, grave digging, backfilling and concrete paving).

(D) For erection of gravestone, the recognized representative shall submit the following documents original and pay the required fees by an approved contractor to the Cemetery Office for approval by the Superintendent. Application shall be made after the completion of concrete paving which is approximately nine months after the date of burial (A list of approved gravestone contractors for works in the Catholic Cemetery is obtainable from the Cemetery Office).

1. The "Work Permit" issued by the Cemetery Office;
2. Design of the gravestone, measurements, materials, text to be engraved and other relevant information in duplicate;
3. Contractor's Deposit HK$5,000;
4. Fee for issue of Work Permit HK$ 400

(E) Should there be adjustment on the above listed fees, the revised fees prevailing at the time of application shall be paid.

Cemetery Office Hours: 09:00 – 16:30, Monday – Saturday (Sundays and Public Holidays closed)

For inquiries, please call:

Cheung Sha Wan, Sai Kung, Cheung Chau Catholic Cemeteries: 2741 5283

Chai Wan Catholic Cemetery: 2557 4213

Happy Valley Catholic Cemetery: 2572 6078